

## Area Board Grant Detail

### Chilmark Reading Room

**Started on:** 14/11/2013 12:07:25

**ID:** 417

**Current Status:** Application Received

**To be considered at this meeting:**  
05/02/2014 South West Wiltshire

#### Current Case Notes

08/01/2014 16:40:45 Email received from applicant making the following request: 'Under para 10 Finances: Free Reserves currently held: (money not committed to other projects/operating costs) This currently reads £5231.35. This is incorrect owing to a misunderstanding on our part - we mistakenly thought it applied to current bank balance, and so failed to deduct sums needed for annual operating costs and predicted capital outlay. Free Reserves figure should read: £1,975' Figure amended on application.

16/12/2013 16:24:56 Application received - grant will be considered at Area Board meeting on 5 February 2014 at Nadder Hall, Tisbury. Further details to follow.

#### 1. Which type of grant are you applying for?

Community Area Grant

#### 2. Amount of funding required?

£501 - £5000

#### 3. Are you applying on behalf of a Parish Council?

No

#### 4. If yes, please state why this project cannot be funded from the Parish Precept

#### 5. Project title?

Chilmark Reading Room New Kitchen

#### 6. Project summary:

The Reading Room is in the heart of the village and serves as the village hall and community meeting area. It is widely used by villagers for parish meetings, community events, day and evening classes, social occasions, theatrical and musical performances, and fund-raising events. A questionnaire sent to villagers in July 2013, identified kitchen improvements as an overwhelming priority. The existing kitchen area lacks both a cooker and a fridge and is cramped to work in.

#### 7. Which Area Board are you applying to?

South West Wiltshire

**Electoral Division**

Nadder and East Knoyle

**8. What is the Post Code of where the project is taking place?**

SP3 5BD

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Technology & Digital literacy

Other

If Other (please specify)

usual village hall activities: parties, art groups, quiz nights, bazaars, meetings, Polling station

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2013

**Total Income:**

£4564.50

**Total Expenditure:**

£2408.30

**Surplus/Deficit for the year:**

£2156.20

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1975

**Why can't you fund this project from your reserves:**

We had a capital cost free year last financial year and had no major expenses. This was unusual. It is likely in the coming that we will need to replace the roof of a storage shed, and redecorate as the hall is beginning to look tired. The toilet area has damp problems and needs decorating badly, new toilet seats etc, and

we've been advised to improve energy efficiency by installing secondary glazing, updating lighting, and adding extra insulation.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4950.00		
Total required from Area Board		£2475.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New kitchen area + cooker and fridge	£4,890	Parish Council Grant		£500
Decorating (cost of paint for making good)	£60	Local fund-raising & donations	yes	£1,975
<b>Total</b>	<b>£0</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The residents of Chilmark and Ridge will be the main beneficiaries of our proposed kitchen improvements, particularly those older villagers who don't know necessarily have regular access to social activities in the community. We are keen to organise events such as monthly village lunches and/or suppers, which are not possible with our existing kitchen arrangements ie no cooker or fridge and a very limited kitchen area. A village survey earlier this year indicated that there was overwhelming support for proper kitchen facilities thus enabling the Reading Room Committee to organise catered events for villagers. It is not currently possible, for example, to hold a harvest supper or seasonal feast in Chilmark unless it is takes place in a private house. In addition, the survey revealed that many more residents and families would be interested in booking the Reading Room for social occasions if a kitchen was available. A weekly Art Group, a Social Stitchers group, and a Slimmers Club are among the current regular users of the Reading Room, and have expressed support for better facilities. Other regular events offering food and snacks such as Coffee mornings and Quiz Nights would also benefit.

**14. How will you monitor this?**

The 11 members of the Chilmark Reading Room committee (a registered charity) are all local residents and meet 7-8 times a year to arrange village events, and monitor bookings of the Reading Room, as well as over-seeing its general upkeep. We have a dedicated website ([www.chilmarkreadingroom.co.uk](http://www.chilmarkreadingroom.co.uk)) and also use the monthly village newsletter to ensure residents are aware of upcoming events and activities in the Reading Room. Support for events is generally good. The committee would be able to assess on an on-going basis the predicted benefits to villagers of improved kitchen facilities. We are confident these benefits would be almost instantaneous.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

NA

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.